

Peer Team Report of
Institutional Accreditation
Hans Raj Mahila Maha Vidyalaya
Jalandhar - 144008, Punjab

Visit Dates: 19-21 August, 2004

NAAC
National Assessment and Accreditation Council

An Autonomous Institution of the University Grants Commission
2/4, Dr. Rajkumar Road, Rajajinagar, Bangalore – 560 010

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Principal
Hans Raj Mahila Maha Vidyalaya
Jalandhar City

Peer Team Report

Institutional Accreditation
of

Hans Raj Mahila Maha Vidyalaya

Jalandhar - 144008, Punjab

SECTION 1 – INTRODUCTION

The Hans Raj Mahila Maha Vidyalaya was established in 1927 at Lahore by Mahatma Hans Raj Ji who was one of the pioneers working for women's education in the Northern part of India. Mahatma Ji was associated with Dayanand Anglo Vedic (DAV) Movement. Through the education of women he made efforts towards inculcating cultural values in them. This emphasis was later blended with the tenets of a modern education for them.

The Hans Raj Mahila Maha Vidyalaya (HMV) was established with a vision of "Women's Education, Nation's Salvation" and a mission of **value-based employment oriented education focused on the empowerment of women** and in this way the HMV became the first DAV women's institution to be established in the Northern part of the country. The objectives of this institution were –

1. to provide comprehensive and balanced quality education.
2. to uphold the Gandhian thought of simplicity, integrity and secular spirit.
3. to ensure the overall personality development among students
4. to develop the concept of liberated but traditional cultural values.
5. to inculcate the pursuit of excellence in serving the society by their students

After partition of the country the College was shifted and re-established in 1948 at Jalandhar with only 80 students. Today this College has about 4000 students and is an institution with one of the largest intake capacity amongst all the affiliated colleges of Guru Nanak Dev University, Amritsar which is imparting education to women for the overall development of their personality.

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The Hans Raj Mahila MahaVidyalaya covering a total area of 28.60 acres of land is affiliated to the Guru Nanak Dev University, Amritsar. The College is on the grant-in-aid list of the State Govt. of Punjab and meets out its expenditure through generating their own resources including self-financing courses.

The HMV is imparting education with 33 different options of various academic programmes in the form of Undergraduate, Post-graduate, Post-graduate Diplomas, Certificates, Computer Applications and other Part-time diploma courses. The College has been recognized by the University Grants Commission of India under the sections 2 (f) & 12 (B) w.e.f. 1956.

The college has a fully qualified team of 102 permanent and 43 temporary faculty members representing various disciplines. Out of these 18 are Ph.D's, 29 are M.Phil and rest have already attained eligibility conditions laid down by UGC for this purpose. In addition to this the college has 103 members on the non-teaching staff - associated with administrative as well as technical management of the college. The college has fully equipped Science Laboratories, Computer Labs, Botanical Garden with rare plants, Museum and Library wherein 80392 books are housed and the college is subscribing to 52 journals, 57 periodicals, magazines and 23 newspapers in English, and other languages.

The College volunteered to be assessed and accredited by the National Assessment and Accreditation Council (NAAC) and submitted its Self-study Report to NAAC for this purpose. The NAAC constituted the following Peer Team for the assessment and accreditation of the College:-

1. Prof. Indrani Chakravarti - Chairperson
Former Vice Chancellor &
currently Dean and Chairperson,
Faculty of Performing and
Visual Art, HPU, Shimla
2. Prof. Nishi Pandey - Member
Prof. of English and
currently Director Academic
Staff College, Lucknow Univ.
Lucknow
3. Prof. L.K.Pareek - Member
University Deptt. of Botany & Principal
University Maharaja's College,
University of Rajasthan, Jaipur

4. Shri Ganesh Hegde - Co-ordinator
Asstt. Advisor, NAAC

The Peer Team consisting of the above visited the College from 19th - 21st Aug. 2004 and after going through the self-study report submitted by the College along with supporting documents, visiting the various teaching units and departments, examining the infrastructure facilities, discussing and having interaction with the Principal, members of the Managing Committee, faculty members, non-teaching staff, students, parents and alumni; the Peer Team records its observations on the various criteria defined by NAAC as under. The Peer Team had a wide range of discussions and interaction with the above important components of the institution, noted their view point and finally the observations on each criteria was derived and recorded.

SECTION 2 – CRITERION-WISE ANALYSIS

Criterion – I : Curricular Aspects

The college was started with a goal to impart value based, employment oriented education and in this direction the college is offering a number of such programmes, which are relevant to the present day need of young girls.

In addition to traditional courses the college also provides professional and vocational diploma and certificate programmes, viz Diploma in Computer Applications, Information Technology, Garment Designing & Tailoring. The courses in Botany and Computer Science at Post-graduate level are recent additions under the faculty of science, Certificate courses in Interior Decoration, Applied Designing, Web Designing & Office Automation. Though the College comes under the affiliating system, yet liberal time frame and horizontal mobility are available in the College. The students are getting the benefit of elective options at UG and PG level. In adopting a professional curriculum the institution has made efforts to mould the students and prepare them for seeking employment. Most of the senior faculty members are actively engaged in updating the curriculum in various subjects by participating in number of meetings, workshops and seminars related to syllabus making and upgradation. A number of faculty members are on the Board of Studies of Guru Nanak Dev University in different disciplines. This body is responsible for preparing, modifying and updating the syllabus. The college has also developed the mechanism to obtain feed back from academic peers and employers in order to strengthen and update the teaching programmes

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and curriculum. The college also has linkages with industries and MNC's in order to help students in career counselling, sales promotion and sales management.

The college has qualified teaching staff and more than 20% of them have Ph.D. degrees. Another 20% have obtained their M.Phil. degrees while the rest of the faculty members are fulfilling the basic eligibility qualification e.g. NET etc. as stipulated by UGC. The teachers remain in constant touch with the developments in their discipline by participating at various seminars, symposia and workshops of National and International standards held from time to time at regional as well as national level. Some of the faculty members have also made efforts to pursue research activities in their subject by submitting minor/major projects to the UGC. All teachers have access to computer and internet facility which equips them to update their knowledge in their disciplines. There is a well-managed system for active academic interaction between the teacher and taught. In order to redress the academic grievances of the students in their subjects a number of mechanisms like remedial classes, extra classes, special tutoring etc. is done. The students are being given an opportunity to research and present their studies on various topics through submitting projects. In the Science and Commerce stream the students are engaged in designing simple experiments and simulation exercises as a part of innovations adopted for learning a subject intensively and extensively.

Criterion – II : Teaching learning and Evaluation

The college is at present running 31 teaching departments under the faculties of Arts, Science, Commerce and Computer Science. The college offers 33 programmes out of which 14 are self-financing courses. College has a big option of 310 combinations of subjects, which are being offered by the institution for the choice of the students during their admissions.

The students are admitted in the college on the basis of their academic records, merit and interview in the general courses but for admission to the BCA and B.Sc. (IT) and M.Sc. Botany programme a special entrance test is organized to select the candidates. After taking admission the students are assessed through written tests and group discussions in their class for determining their level of subject proficiency at the entry level. The advanced learners are provided financial incentives and extra reading material whereas remedial classes are arranged for the weak students to enable them to complete their courses. In addition to this extra coaching is also provided by the faculty without any extra remuneration. The teaching plans are framed through departmental meetings at the initial stage and



finally the senior faculty members shape and structure the entire teaching programme of the college.

Syllabi are unitized and regular internal tests are conducted in order to monitor the students' performance in their subjects. In the classroom teaching, lecture method is supplemented with weekly seminars and other innovative methods of teaching. In addition to this brain storming sessions, group discussions and quiz etc. are also organized in the department. The college is working in accordance with the UGC stipulations of 181 days teaching in a year. The number of permanent teachers is 102 and part time and temporary teachers are 48. More teaching is undertaken by the full time teachers.

The evaluation methods are communicated to the students at the very outset of the academic session through the prospectus and hand-book-cum-identity cards. In addition to this the evaluation methods are also discussed in the morning assembly as well as in the classrooms through circulating notices. The college has foolproof monitoring methods for assessing the performance of the students and communicating results of the internal tests to the parents/guardians of the students. The parents and guardians are invited to discuss the performance as well as strength and weaknesses of their wards at regular intervals.

The teachers are recruited in the college as per UGC guidelines through a selection committee constituted by the Managing Committee of the college. The teaching posts are created from time to time as per requirements and such vacancies are filled in accordance with the rules and regulations laid down for this purpose. In addition to sanctioned posts the college has full authority to appoint additional teaching staff, if any, through their own resources.

9 teachers participated in International level seminars whereas 27 participated at National level seminars. The college has a mechanism to monitor and assess regularly the work of teachers through self-appraisal. A prescribed proforma is provided to the teachers for this purpose and they are required to fill up this proforma at the end of the academic session. In addition to this periodic departmental meetings to assess the weaknesses and strengths in teaching methodology is done by seeking feed back from the students.

The college also organizes faculty development programmes and seminars. The reciprocal feed back between the teachers and students provides the strong framework for strengthening the teaching and learning methods. The teachers plan their teaching programmes in accordance with

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the syllabi which is also monitored at the departmental level by the head of the department and in Academic Council meeting chaired by the Principal. Although the teaching is done mostly through lecture method it is also supplemented by conducting seminars, question answer session, field trips, project work etc. The college has 150 faculty members and most of them possess the requisite qualification and some of them are Ph.D. and M.Phil.

Although almost all the departments are doing well in the direction of strengthening teaching and learning processes by introducing new innovative techniques and other methods some of them are doing extra ordinarily well in this direction which includes Departments of Commerce, Fine Arts, Music, Physical Education, Mass Communication and the Science departments.

Criterion – III : Research Consultancy and Extension

The college provides good opportunity for extra curricular and co-curricular activities. Being an affiliated institution the college does not have many programmes to promote research activities by their faculty. Despite limitations some teachers are actively engaged in research programmes. There is a budgetary provision for undertaking research activities in various disciplines by the teachers. This year the college has earmarked Rs.3.00 lakhs for research and 3 Research Journals have also been launched. The college also encourages the teachers to do research not only by making a budgetary provision but also through granting study leave to them. Some adjustments in teaching schedules are also made to accommodate such teachers who intend to undertake various research projects. Although only some of the teachers are Ph.D's a good number of research publications have also been made by them. Older faculty members however need to be promoted and encouraged for pursuing research in their areas. Efforts have also been made by a number of teachers to submit research proposals to the various Funding Agencies like UGC for Major and Minor Research Projects and the sanction of some of them is awaited.

Except for NSS and NCC Co-ordinators, for the extension activities no additional remuneration is given to teachers. The students participation in the extension programme like community development, health and hygiene awareness, medical camps, adult education and literacy programmes in slums, blood donation camps, AIDS awareness etc. are enthusiastically undertaken by the students and the teachers of the college. All the extension activities are conducted through different committees – NSS, Red Cross Society. The NCC cadets and officers are playing an important role in this direction. The NSS is very active in the college and a number of community



development programmes are undertaken by the two units of the NSS in the college.

The NSS students of the College also arranged a number of community development camps by adopting a nearby village for helping the rural people in many ways. Besides this the number of other activities like career counselling and placement service is provided to the students. Under extension service the department of Psychology is doing very well to help such students who need psychotherapy for their overall physical and mental development. Similarly a number of other welfare programmes for society are being run which includes rendering help to the mentally and physically retarded poor people and the visually challenged. A special mention needs to be made about a number of faculty members who travel abroad and contribute to extension activities there and in their city at various levels.

Criterion – IV: Infrastructure & Learning resources

An urban-based College with 31 departments, and about 4,000 students the College has a sprawling, aesthetically designed campus with 65 classrooms and 30 laboratories. For the current levels of 33 programmes the campus has infrastructure facilities for Humanities, Science, Home Science, Post-graduate block and Commerce blocks (departmental buildings) Hostel and Library blocks, Health Centre, Cafeteria, Students Common Room and Gymnasium-cum-Auditorium, Swimming Pool, Bank, Computer & Information Technology Centre, 200 KVA transformer, 3 Generator sets, Water purification facility etc.

The air-conditioned Computer-cum-Information Technology Centre has 6 ultra modern computer labs with 180 Hi-tech computers, which are upgraded regularly. Internet and e-mail facilities are available for students during college hours. The 5 labs for vocational courses are also fully equipped. The Home Science, Dress Designing & Tailoring and Mass Communication Laboratories are well equipped with computers, which are well utilised as are the Principal's, General and Accounts Office, Library and Administration Office of the College. All departments make use of the facility provided by the centre. Students of various disciplines are encouraged to develop software and have contributed to the computerisation of various labs, development of the website of the college and towards on line examination using the client server technologies etc. The Mass Communication Department is extensively using the lab for making short films as classroom project work. The college has LCD and other necessary audio-visual teaching aids, which are utilised as and when required by the faculty and the staff.



The College has a spacious Central Library with more than 80392 books, 109 journals and periodicals, 23 Newspapers in English, Hindi and Punjabi. About 7,630 books in the Book Bank, 110 Maps, 300 CDs and 4,460 gifted books are also stocked in the library. On an average 1,400 books, 109 Journals/Periodicals etc. are added to the library every year. The Library provides a textbook bank, reprographic facilities and computers with Internet facility (free) and Audio-Video cassette borrowing facilities to the students. The Library has Vedic Adhyayan Kendra, which will provide the ancient, religious books for the benefit of researchers. The library is in the process of being fully computerised and establishing linkages with other libraries. It has DELNET connectivity and a mutually borrowing facility from local libraries and other college libraries. The Library utilisation by students and staff is satisfactory. An innovative practice of creating a space – silence zone - within the library for meditation to be used by students and faculty is commendable.

The Physical Education and Sports facilities include a multipurpose Gymnasium, Shooting Range and Swimming Pool, Flood lit Basketball court, Lawn tennis, Badminton & Kabaddi courts, Football and Cricket fields besides track and field facilities. The College has a Physical Education Department with qualified and award winning teachers and experienced coaches of national fame. The students actively participate in various sports events at the regional, state, national and international levels and the college students have made an outstanding mark in this sphere having participated in many international competitions including the Olympics and winning awards.

The College lays emphasis on physical fitness and personality development of the students and provides excellent facilities and ample opportunities and encouragement for students. The College has a reputed sports history and is providing eminent players to the country. Special efforts are made by the College for civic education, moral behaviour, charity, personality development of women students along with value-based employment oriented education focussed on empowerment of women.

The College maintains a well built hostel complex in the campus for the 420 resident students and 150 sportswomen in the hostel wings. Spacious Dinning Hall, Common Room, Prayer Hall, facilities for indoor, outdoor games and entertainment (Music & T.V. room) are provided. Free accommodation is provided for sports persons and over all the hostel facilities are very good. The college also has well maintained botanical garden which not only has rare plants but also plants used for source material in practical teaching. The gardening maintenance all over the campus is good.

A centrally located Health Service Centre with a qualified full time doctor and facilities of beds is available to the resident scholars and members of both teaching and non-teaching staff. Regular medical check-up of all students and maintenance of records is also being done. A project of the Institute of Nursing & Hospital for B.Sc. Nursing degree affiliated to the Baba Farid University of Health Science Faridkot is already in its third year of existence. Through this project a 5 storey multi-speciality 250 bedded hospital at an estimated cost of Rs. 12 crores is being added and will be an additional facility which is a good step in the right direction for strengthening the infrastructural base of the institution and creating an opportunity to expand the scope of vocational courses.

Criterion – V : Student Support & Progression

A well designed prospectus contains sufficient information to attract young girls of the country and abroad to get the benefit of the employment oriented courses of different levels required for career building. The college offers 310 choices of subject combination in Arts ensuing maximum vertical mobility. A number of vocational courses are also available. The distribution among various academic programmes of different levels is quite satisfactory. The drop out rate is minimal and the pass percentage is about 98%, which is quite high. A very large number of students are position holders at the examinations conducted by the Guru Nanak Dev University, Amritsar.

Pre-entry guidance through Subject Counselling Committee is given and a Career Counselling Cell provides counselling for placement and job procurement. Scholarship and financial assistance through State, Central Government, the University, NGOs and through individual donation is available. A Student Aid Fund helps a large number of needy students. Arrangements for academic as well as personal counselling with the help of clinical psychologist and the concerned department of Psychology is adequate. However, establishing a separate Placement Cell to give students better and quick information and to liaise with industries, private and public sector units for placement of students is advised.

Established in July 2000 with assistance from the Employment Exchange, Jalandhar the Career Counselling Cell is active and focused. A large number of interactive sessions and seminars have been organised by them to apprise students with career avenues after graduation. Personal online guidance is provided. The Library has specific books and magazines regarding different career options for a student's reference. A special notice board is used to display charts, newspaper cuttings with latest wants, job

openings and availability of higher courses for students. A special website/ e-mail I.D. has been developed to provide on line guidance.

The Counselling Cell provides guidance and support to adolescent girls struggling with conflicting life situations maladjustments both with self and society. Guidance is given to prevent them from dropping out of education and helping them handle academic pressure, emotional strain, low self esteem problems and depression. For students faced with financial pressures and constraints, the Cell finds out ways and means in which funds can be raised to help the person meet the financial needs. Extra tutorial help, books etc. are arranged for academically pressured students. Personal and empathetic handling of students is evident.

A Cell for Physically Challenged Students under the UGC scheme of Higher Education for Persons with Special Needs (HEPSN), Cell for Women's Studies and Development; approved by the Women's Studies Department, University of Chandigarh, and Mahatma Hansraj Helpage Society motivate students to visit old age home, orphanage, handicapped persons centre help the destitute, blind etc. There are excellent programmes being conducted by the college.

The College has a very long and prestigious list of its alumnae spread all over the world but the Alumnae Association is not focused in its aims and objectives and presently is involved in general activities like giving stipends and scholarships to needy students etc. The College should maintain closer contact with its alumni and those in good positions in India and abroad can be tapped for helping the College in its teaching, research and extension activities. Also they can help students in job placement, career counselling etc. The Association and its activities need to be strengthened and the members made more proactive.

The institution has evolved a mechanism for recording and measuring annual progress of its students. There is provision for ample cultural and social activities and incentives are given to merit achievers. The Youth Welfare Department of the College coordinates the activities of various societies and clubs and prepares students to participate in State/University/National/ International levels of programmes. Students have excelled at the Youth Programmes at national and international levels winning many laurels for the college and the country.

The institution has sufficient and well-run support services to ensure the physical and intellectual health of all its constituents. The college has excelled and made extraordinary contribution in the sports arena with a very large number of its students representing the nation at International

Competitions like the Olympics, besides the other International and National meets. The college has won many individual and team prizes at various championships in Cricket, Hockey, Yoga and Athletics etc. The only woman athlete to have won both the prestigious national Arjun Award & Padamshri award Ms. Sunita is a product of the college.

The prestigious All India Maulana Abul Kamal Azad Trophy given by the Guru Nanak Dev University to the institution which contributes maximum marks to the score of the GNDU in inter-varsity competitions has been won by the college consecutively in the last five years. The college has also won the Overall General Championship Sports Trophy for a record maximum number of times (both among men and women institutions) i.e. 14 times. Three students represented India in the XIIth World Cup Yoga Championship winning the Championship and an individual Best Yogi title. 3 Weight Lifting medals were won by Km. Sunaina in the Common Wealth Games. At the 2004 Athens Olympics an alumnae of the College Rajwinder Kaur is representing India in the 4x400 mtrs. Relay Race and 400 mtrs flat race. The college has an outstanding track record of more than 40 International players and 800-1000 National players. Recognizing the talent of the students in Sports 'International Dhanoa Hockey Academy United Kingdom' & 'Toronto Basketball Academy, Canada' have sponsored Hockey and Basketball Academies in the College.

The NCC unit also needs to be commended for its regular award winning performance at the International, National and State level engagements. Students are involved in paragliding, shooting, aeromodelling etc. besides conducting literacy classes for the poor and needy. The 105 cadets of the NCC are in 2 wings (Army/ Air). 3 cadets have been selected to represent the country under the Youth Exchange Programme at Bangladesh; United Kingdom and one is awaiting finalisation of the country. Every year cadets are selected to participate in the Republic Day Parade at Rajpath in New Delhi and they also win Best Cadet awards at the Jalandhar Group Head Quarters.

A large number of NCC cadets have got placement in the Regular Defence Services of India under Short Service Commission the recent ones being Capt. Sonam Puri, Lt. Manleen Bajwa, Lt. Pushwinder Randhawa, Su/O Parwinder Blaggan. Km. Madhurjit Sargi and Km. Amandeep represented India in a Cultural Exchange Programme for a 15 day Theatre Workshop in United Kingdom and then represented India in Toronto for a Punjabi Folk Dance and Song festival.

The College has some in-house publications listing its annual reports, highlighting its activities and showcasing the creative talents of its teachers

and students. 3 research journals have recently been launched with an intention to engage students and teachers in the process of research and encourage them to publish research papers. A website of the college also provides necessary information to enable the college to reach out to more students.

Criterion – VI : Organisation and Management

The College affiliated to the GND University, Amritsar is run by the DAV College Trust and Management Society, who are running educational institutions in India and abroad.

The organisational structure of the College includes the Principal, Head of Departments, Academic Council, Advisory Committee (comprising of Dean Academics, Dean Student Council and Discipline Committee, Dean Youth Welfare, Dean Examinations, Chief Warden etc.), Local Managing Committee and Staff Council. The Administration is centralised in the Principal who monitors the day-to-day administration of the College, plans and executes all academic policies/programmes in consultation with various committees. Two teachers from the college are elected on the Local Managing Committee. The academic calendar for admission, examination and publication of results is prepared at the University level in consultation with the Principals of the affiliated colleges. The Dean Academics aids the Principal in liaising with the University in this and other matters.

The vacancies in the Departments are regularly filled by the management. Appointments are made on the open merit system. Reservation Policy is not followed in the appointment of teachers and the college has no record of how many teachers belong to the SC/ST/other backward classes. Similarly for students no reservation is made during admission but in the current session out of a total of 4241 students SC students number 362 ST are 04 and OBCs are 138. Remedial studies grant and special coaching grant from UGC for preparing SC/ST/OBC students for PMT/CET etc. examinations is availed by the college for its students in this category. The college gives admission to these students as and when they apply and has not felt the need for a separate reservation policy.

Training of non-teaching staff to enhance their competence should be ensured through their deputation to Administrative Training Centres outside the state. Computer training has been given to the Administrative staff and they have been provided the facility of a computer on their table.

The College has adopted a continuous in built mechanism for coordinating and monitoring its working through its own experienced teaching/non-teaching staff - reviewing performances and suggesting improvements. The mechanism to get the student's feed back on academic and other matters regularly in order to improve the content as well as the method of teaching so as to ensure better career progression of the students has to be more structured and strengthened. Visits and reports of University Inspection Teams, feedback from Alumnae Association and Parents Association could be taken regularly to help in improving the organisation and management of the College.

The internal administration and monitoring mechanism is regulated through the Deans of various Departments, Head of Departments and Superintendents. Yearly internal audit is done and the DAV Managing Committee deputed internal auditors for the same. Management technique and technologies, to the extent possible, are used by the institute for efficient running of every administrative and academic decision making. The offices and departments of the institution are governed on the principle of participation and transparency.

Academic and administrative planning in the institution is done in a participative manner and move hand in hand. The finances of the institution are judiciously allocated and effectively utilized to make its programmes cost-effective. Regular and standardized budgeting with requisite auditing procedures are followed. The institution follows imaginative and effective resource mobilization and management strategies. NRI organisations have been roped in and drawn into partnership to support the sports training programmes just as the Nursing programme has been introduced by the DAV Management through a partnership with another University.

The College has various welfare programmes for the employees as well as for students. These include health checkups, financial assistances, loan facilities, scholarships, special concessions to wards of teaching/non-teaching staff. Regular attendance in training programmes/workshops/professional development programmes enable the staff to upgrade their knowledge and skills.

A Grievance Redressal Cell headed by Dean, Students Council/Students Services deals with the grievances of students forwarded by the Students Council, Suggestion-cum-Complaint Box, and Chief Warden of the Hostel etc. The Staff Council convey the grievances of the staff to the Principal, who also directly entertains grievances by teaching/non-teaching staff and students. The Quality Circle concept has

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been adopted for redressal of problems. The focus is always on counselling rather than punitive action.

Criterion VII: Healthy Practices

Beyond the curriculum activities the HMV has developed a number of healthy practices. Such practices have enriched the institution's pursuits and has made it strong. A few of them are as under:-

1. For internal quality checks and redressal of problems Quality Circle concept is used. Regular meetings of academic council and advisory council are convened.
2. At the beginning of each academic year, planning is done for academic & co-curricular activities. Budget liabilities and the general administration strategies of the college is discussed.
3. Regular Morning Prayer and assembly focusing on the motto of "Not me but you, donate and promote and Service Before Self". Students are made to participate in a weekly havan on a rotational basis besides the compulsory ones at the start and close of the academic session.
4. The college has very well developed NSS and NCC programmes. Students engage with the nearby village community for their awareness and cleanliness programmes in environment protection, pollution control etc. NCC cadets take part in Traffic Controlling Police Public Meet. Collect donation for relief funds during national crisis and calamities etc.
5. The students, teachers and non-teaching staff are provided training in computers free of cost.
6. Total absence of ragging of freshers.
7. A number of societies, clubs and associations have been formed to provide opportunities to the students to develop their talents. A few names are as follows:-
 - a) The Amrita Shergill Fine Arts Society
 - b) Computer club
 - c) History Association
 - d) Panjabi Sahit Sabha
 - e) Home Science Club

- f) Hindi Sahitya Club
 - g) The Budding Brontes
 - h) Mahatma Hans Raj Sangit Parishad
 - i) Gardening and Environment Club
 - j) C.V. Raman Science Society
 - k) Commerce Club
8. The basic aim of education is to build character. The institution organizes multi-layered camps e.g. Charitra Nirman Shivir (Character-Building Camp) and Vedic Chetana and Jan Chetna Rallies etc. besides regular Yoga and Meditation classes.
 9. The institution, from time to time organizes seminars, conferences and symposia from departmental levels to International level. It organized in 2002 an International Conference on Culture of Peace and Non-violence, which was attended, by a large number of scholars from abroad.
 10. A number of functions like National Awareness Week, Women's Self Defence Camp, Foundation day celebrations, Regular Convocation, Sports Day and Prize Distribution Function etc. are a regular feature. Contact with NGOs has been made for many activities.
 11. The Red Cross Society of the college enthusiastically works for the welfare of the people by organizing blood donation camps, first aid camps, relief work for flood and earthquake victims etc.
 12. The institution has developed a very illustrious list of Alumnae in India and abroad. The Alumnae Association is working towards strengthening itself.
 13. NRI partnership has been sought to set up the Basketball and Hockey academy in the college.
 14. The most commendable part of the healthy practice is that two students have been encouraged to write a book on Indirect Tax Laws for the benefit of the juniors. It proves that the students are academically, emotionally and intellectually engrossed with their institution and a supportive synergistic relationship exists.
 15. Computerization of examination and admission process has been done.
 16. Maintenance of a botanical garden rich in medicinal and rare plants



17. Free residential and sports facilities and nominal tuition fee/admission fee is taken from sportswomen studying at the college.
18. Setting up a Cell for physically challenged students under UGC scheme of HEPSN.
19. Career Counselling and Personal Counselling Cell for students.
20. Strict discipline is maintained.
21. Maintaining of academic and professional ethics through various committees.
22. Value based education focused on career oriented programmes aiming at developing in the students an all round personality to serve society and the nation
23. Latest managerial concepts are employed in administration. Advanced planning is done and Co-ordinated team work, time bound decision and prompt execution can be observed.
24. Efforts are made for National/International linkage and a number of teachers travel abroad for extension activities.

SECTION 3: OVERALL ANALYSIS

With the logo '**Vidya Dharmen Shobhate**' (Righteousness is the ornament of the knowledge), the HMV is imparting excellent service to the society not only in the academic field but also for the social and cultural awareness among the general mass. The institution is proud to have illustrious alumni holding positions of Governor of State, Chief Secretary of State, High Court Judge, Police personnels, Lawyers, IAS officers, Olympians apart from renowned academicians, Chartered Accountants, Air Force Officers and Doctors etc.

The college is providing utmost help to the poor and needy students and sportswomen by way of providing hostel accommodation free or partial rental charge. Scholarships/Freeship are awarded to meritorious and poor students respectively. Special coaching is given to the needy wards free of cost.

If the suggestions given in this report at other places be implemented it would enrich the college atmosphere more, and because HMV believes that in the race of quality, there is no finishing line, and we have observed their willingness to change it shall reach the pinnacle of excellence.

The Peer Team in this background suggests the following:

1. Although the teaching faculty is fully qualified as per the norms laid down by the UGC, very few members have obtained Ph. D. degree, hence the rest of the teachers should also be initiated into pursuing research work in order to obtain a Ph. D degree in their subject.
2. In order to use the ICT in classroom teaching, a separate room fully equipped with Audio-visual facility may be made available for the benefit of the students and teachers.
3. Since the primary goal of the institution was to impart value based and employment oriented education to women, it is suggested that in addition to ongoing traditional subjects some new short-term courses should also be incorporated in the curriculum e.g. In the respective Departments, short term courses like Communicative English, Sanskrit, Hindi and Functional English may be started. Similarly in view of the adequate facilities already available in the computer science deptt., short term and vocational courses on self –financing basis for the other students and general women population can be started in the evenings.
4. Other short term courses in foreign languages, museology, travel and tourism, secretarial management, finance control, office management and hotel management may be started.
5. The college may consider to start new Bachelor Degree courses in Food and Nutrition Technology, Library and Information Science etc.
6. The college may apply for autonomous status to enable it to introduce new disciplines and innovative programmes required in the present global scenario, eventually it may try for a Deemed University Status.
7. Considering the meritorious record of the students at national and international levels, in various sports events, it is suggested that, the college may start graduate and post-graduate degree courses in the department of Physical Education.
8. The already existing provision of publishing HMV News letter annually may be extended to bring out a quarterly in view of the fast growing academic achievements of the students and the faculty. A full time person for the publication division, who may take up this task with the

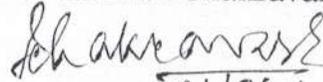
- help of the Department of Journalism and Mass Communication, should be considered for appointment.
9. The college may further strengthen the existing research cell for guiding teachers/departments to develop and submit minor and major research projects to funding agencies like UGC, CSIR, DST, DBT, ICAR and ICSSR for financial assistance.
 10. In the light of the present day need interdisciplinary approach may be undertaken in the subjects like Life Sciences, Physical Sciences and Commerce streams for culling latest knowledge in these areas.
 11. Although the department of psychology is creditably engaged in the counselling work for students, this department needs to be strengthened with a fully equipped lab and equipment. The existing career counseling and placement cell may also be strengthened by providing permanent staff and secretarial assistance for having constant interaction with industry and other Multi-national Companies and liaising with well placed alumnae.
 12. The college is known for the awards and the recognition in the field of NCC in the national level, hence it is suggested that this activity should be given greater encouragement in order to facilitate the involvement of the girls to join the various defence service sectors. A separate NCC - Navy wing of the college may also be established.
 13. The teaching faculty should make an effort to establish a national network for research and new courses/curriculum. Each department should establish a linkage with the national agencies for research, curriculum and faculty exchange and related programmes..
 14. The library is the soul of any educational institution. In view of this for availing more and more advantage from books and journals by the students, the present timings of the library may be extended according to the needs of the students on holidays and Sundays.
 15. Computers with more internet facility may be provided to the inmates of the hostels. A library facility with books and current magazines may be extended to the hostel also.
 16. The management and the principal should apprise the students, teachers and citizens about their "vision of 2008". In the context of the development of strong academic standards for imparting quality education by the college to the younger generation, such a document if provided by the college well in advance will greatly benefit and enhance the knowledge of the younger generation of the 21st century. This is needed in view of the swift developments in education at the global level.



The Peer team takes this opportunity to thank the Management, Principal, faculty members, Non teaching staff, students, parents and alumni of the college for providing adequate and relevant information about the various activities rendered by the institution, which has definitely facilitated the team to have made their observations about the working of the institution on one hand and for suggesting new parameters and dimensions to the institution for its academic standards and academic upliftment on the other hand. The team also feels great pleasure in formally documenting the observations made by us in the past three days - of the coordination, devotion, team spirit and working with missionary zeal by the faculty members under the leadership of the Principal Mrs. P. P. Sharma. The members of the team convey to them good wishes for the brilliant future of this institution which is tirelessly making efforts to impart character building education to the young women of the country.

Name & Signature of the Peer Team Members

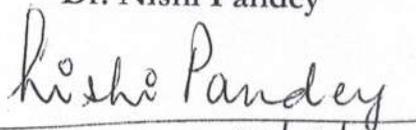
1. Name of the Chairperson: **Dr. Indrani Chakravarti**


21/8/04

Signature

2. Name of the Member :

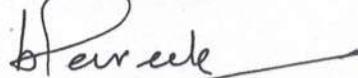
Dr. Nishi Pandey



Signature 21/8/04

3. Name of the Member :

Dr. L. K. Pareek



Signature

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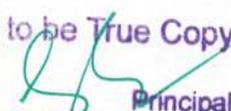
I agree with the observation and recommendations made by the peer team in this report.

Name & Signature of the Head of the Institution


21/8/04
Mrs. P. P. Sharma
Principal

Date : August 21, 2004
Place : Jalandhar, Punjab

Attested to be True Copy


Principal
Hans Raj Mahila Maha Vidyalaya
Jalandhar City